

**LIVONIA TOWN COUNCIL
REGULAR MEETING**

**April 10, 2017
6:30 p.m.**

The Livonia Town Council met in regular session at 6:30 p.m. on April 10, 2017, in the Livonia Council Chambers, 3111 LA Hwy. 78, Livonia, Louisiana. Mayor Rhett Pourciau called the meeting to order and directed Town Clerk Donna Bergeron to call the roll. Roll call taken resulted as follows:

PRESENT: Council Members James Bergeron, Greg Jarreau, Terry Jarreau, Ron LeBlanc,
and Warren Pourciau

ABSENT: None

AMEND AGENDA

A motion was made by Mr. Bergeron, seconded by Mr. G. Jarreau, and unanimously approved to amend the agenda to add administrative leave under the Police Department report.

COMMUNITY SERVICE AWARD

Police Chief Brad Joffrion presented Mr. Chucky LeJeune, Ms. Cindy Johnson, and Mr. Hunter Guidroz, of Bayou Shack, with a community service award in recognition for their gracious support of Livonia Police Department by supplying lunch for the police officers for the annual Livonia Mardi Gras parade. Chief Joffrion added that the officers from other departments, as well as our own, look forward each year to the delicious food provided by Bayou Shack.

SERVICE AWARD

Mayor R. Pourciau presented Assistant Police Chief Kerry Gueho with a 35 year service award for his dedication and loyalty to the Town of Livonia and Livonia Police Department.

PUBLIC COMMENT ON AGENDA ITEMS

None

APPROVAL OF MINUTES

A motion was made by Mr. W. Pourciau, seconded by Mr. T. Jarreau, and carried, to approve and publish the minutes as corrected from the regular meeting on March 13, 2017.

APPROVAL OF TREASURER'S REPORT

A motion was made by Mr. Bergeron, seconded by Mr. LeBlanc, and carried, to approve the treasurer's report.

APPROVAL OF INVOICES

A motion was made by Mr. Bergeron, seconded by Mr. W. Pourciau, and carried, to approve the invoices for payment.

PROCLAMATION – FAIR HOUSING MONTH

WHEREAS, the 49th Anniversary of the National Fair Housing Law, Title VIII of the Civil Rights Act of 1968, during the month of April, is an occasion for all Americans – individually and collectively – to rededicate themselves to the principle of freedom from housing discrimination whenever it exists; and

WHEREAS, this law guarantees for each citizen the critical, personal element of freely choosing a home; and

WHEREAS, a fair housing law has been passed by the state of Louisiana, and implementation of the law requires the positive commitment, involvement, and support of each of our citizens; and

WHEREAS, the department and agencies of the state of Louisiana are to provide leadership in the effort to make fair housing not just an idea, but an ideal for all our citizens; and

WHEREAS, barriers that diminish the rights and limit the options of any citizen to freely choose a home will ultimately diminish the rights and limit the options of all.

NOW, THEREFORE, I, Rhett Pourciau, Mayor of the Town of Livonia, do hereby proclaim the month of April 2017, as Fair Housing Month in the Town of Livonia.

In witness thereof, I have here unto set my hand officially and caused the seal of the Town of Livonia to be affixed on this 1st day of April 2017.

RESOLUTION – NATIONAL COMMUNITY DEVELOPMENT WEEK

WHEREAS, the week of April 17 – April 22, 2017 has been designated as National Community Development Week. The Town of Livonia has been a participant in the Community Development Grant (CDBG) Program which funds public infrastructure, economic development, and housing programs in this community, and

WHEREAS, in this community and communities throughout the nation, thirty five years of Community Development Block Grant Program funding has developed a strong relationship between this local government and its residents, principally those of low-to-moderate income, and

WHEREAS, this community recognizes that the Community Development Block Grant Program is a partnership of federal, state, and local government and community and business efforts, and that the services funded by the CDBG Program relies heavily on the dedication and good will of our combined efforts,

THEREFORE, BE IT RESOLVED, that during National Community Development Week 2017, this community will give special thanks and recognition to all participants whose hard work and devotion to the neighborhoods and their low and moderate income residents help ensure the quality and effectiveness of the Community Development Block Grant Program, and

BE IT FURTHER RESOLVED, that his community, along with the service providers and others whose names are appended to this resolution, hereby petition the U.S. Congress and Administration to recognize the outstanding work being done locally and nationally by the Community Development Block Grant Program, and its vital importance to the community and to the people who live in its lower income neighborhoods, and

BE IT FURTHER RESOLVED, that copies of this resolution be conveyed to the appropriate elected and appointed officials of the federal government and that this community's name be added to the roll of those committed to the preservation and full funding of the Community Development Block Program and maintenance of its essential features over the course of the next session of Congress.

The above Resolution was offered by G. Jarreau, seconded by T. Jarreau and Resolved.

RESOLUTION – SUPPORT OF LEGISLATURE HOUSE BILL NO. 231

Mr. W. Pourciau offered a resolution supporting the adoption by the Louisiana Legislature of House Bill No. 231 amending and reenacting R.S.42:1123(22) relative to an exception from ethics laws for transactions involving certain municipalities; to allow an immediate family member and related legal entities to enter into certain transactions with the municipality subject to certain conditions; and to provide for related matters. Motion was seconded by Mr. LeBlanc and resolved. Mr. G. Jarreau abstained due to conflict of interest related to an immediate family member.

PUBLIC HEARING – Housing and Community Development Needs and Submission of 2018/19 CDBG Application

Mayor Pourciau opened the public hearing at 6:50 p.m. to obtain views on the housing and community development needs of the town and to discuss the submission of an application for funding under the La. FY 2018/2019 Community Development Block Grant Program.

There was no public comment therefore the hearing was closed at 7:00 p.m.

No projects were submitted by the Council for the application.

WATER COMPREHENSIVE PLAN PROPOSAL

Mr. Randy Hollis from Owen and White Consulting Engineers, Inc. gave a presentation on a water comprehensive plan for the water system. He discussed all the benefits this plan could have for the water system.

Mr. G. Jarreau made a motion to approve the proposal from Owen and White Consulting Engineers, Inc. at a cost of \$9,250. Motion was seconded by Mr. Bergeron and unanimously approved.

RESOLUTION – Lease Ratification

A resolution was offered by Mr. T. Jarreau approving the lease ratification between Town of Livonia and JM Exploration Company, Inc. acknowledging receipt of full amount due as delay rental, and grants, lets and leases to JM Exploration Company the property described in the lease. Motion was seconded by Mr. W. Pourciau and Resolved.

STREET WEIGHT LIMIT WAIVER

JM Exploration Company, Inc. is requesting a weight limit waiver for Newfield Drive to get to property for drilling.

A motion was made by Mr. G. Jarreau to table the issue until more information is received. Motion was seconded by Mr. LeBlanc and carried.

ENGINEERS' REPORT - Mr. Tony Arikol

After discussing the ongoing issue of the property not being restored to its original condition by Mitchell Contracting at Mr. Cameron LeCoq's residence on Bergeron Street following the sewer collection line project, a motion was made by Mr. LeBlanc to remit the retainage due to Mitchell Contracting less \$8,000. The balance will be paid when the issue at Mr. LeCoq's is completed to his satisfaction. Motion was seconded by Mr. Bergeron and carried.

In reference to the issue with the plug left in the sewer line by Grady Crawford Construction during phase 1 construction of the sewer; Grady Crawford Construction agreed to reimburse the town \$1,000 towards the town's expense of finding the problem. Mr. Arikol stated that Professional Engineering Consultants will reimburse the town \$1,000 also, and provide in-kind service to the town for the balance. A motion was made by Mr. LeBlanc, seconded by Mr. G. Jarreau, and carried to accept the above.

QUOTES

The following quotes were received for the replacement of one air conditioner and heating unit at the Livonia Community Center: New Roads A/C and Heat - \$7,000; Leonard's Heating and Air Conditioning - \$6,500; and Jimmy Glaze AC/HTG - \$6,200. A motion was made by Mr. T. Jarreau to award the contract to Jimmy Glaze AC/HTG. Motion was seconded by Mr. Bergeron and carried.

Council Member Terry Jarreau presented prices under state contract for a side-by-side utility vehicle to be used at Glaser's Park and in the Street Department. He also presented prices for an infield grooming tool for Glaser's Park.

A motion was made by Mr. T. Jarreau to purchase the Kawasaki Utility Vehicle from G.N. Gonzales at state contract price of \$10,609 and the Infield Rascal MVP from Absolute Innovations for \$4,090. Motion was seconded by Mr. Bergeron and carried.

AMEND 2017 BUDGET

A motion was made by Mr. T. Jarreau to amend the 2017 budget to reflect the above purchases as stated below. Motion was seconded by Mr. G. Jarreau and unanimously carried.

2017 BUDGET AMENDMENTS

Fund #	Original	Amended	Difference
10-4817	\$30,000	\$35,300	\$5,300
23-4902	\$18,500	\$15,600	-\$2,900
10-8902	\$32,000	\$37,300	\$5,300
22-6011	\$30,000	\$35,300	\$5,300
22-6013	\$18,500	\$15,600	-\$2,900

SUMMARY OF ADOPTED BUDGETS FISCAL YEAR ENDED DECEMBER 31, 2017						
	Governmental Activities					Business-Type Activities
	General Fund	Sales Tax	Special Account	Municipal Complex	Park & Recreation	Utility Fund
Revenues:						
Taxes	120,300	302,500				
Licenses and permits	78,000					
Charges for services	7,955				4,850	674,500
Fines and forfeitures	608,500					
Miscellaneous revenues	11,118		1,400	2,750	0	24,325
State grants and revenues	176,000		120,000		0	75,000
Total	1,001,873	302,500	121,400	2,750	4,850	773,825
Expenditures/Expenses:						
General government	177,091	4,250				259,543
Police department	753,000					
Streets and sanitation	195,290					
Health and welfare	1,000					
Parks and recreation					25,800	
Natural gas system						73,950
Water system						58,550
Sewer system						67,650
Total	1,126,381	4,250	0	0	25,800	459,693
Income (Loss) from Operations	(124,508)	298,250	121,400	2,750	(20,950)	314,132
Operating Transfers In	337,300		120,000	50,000	36,600	437,715
Operating Transfers Out		(323,000)	(220,900)			(343,419)
Sewer Bond Payments						(213,919)
Capital Outlays	(243,800)				(15,600)	(117,500)
Debt service						(94,296)
Increase (Decrease) in Net Assets	(31,008)	(24,750)	20,500	52,750	50	(17,287)
Available Funds 1-1-2017	186,653	567,746	408,395	651,160	443	176,317
Available Funds 12-31-2017	155,645	542,996	428,895	703,910	493	159,030

DEPARTMENTAL REPORTS

Fire Department – Assistant Fire Chief Evan Doucet

No one was present to give the fire department report.

Police Report – Police Chief Brad Joffrion

During the month of March, 463 citations were issued with 34 warnings. Eight arrests were made, 7 traffic accident/incidents were worked, and 119 complaints were answered. Fines collected for the month were \$90,236.

- Tuesday, April 4th, there was a major accident involving two of the department's vehicles. Both units are out of service.
- Officer Matthew Trabona sustained minor injuries in the accident but has not been released by physician to return to his normal work duties. Chief Joffrion recommended putting Officer Trabona on administrative leave with pay for the 3 days following the accident and return him to light duty until he is released by physician. A motion was made by Mr. Pourciau, seconded by Mr. G. Jarreau, and carried to approve Chief's recommendation.

Public Works Department – Public Works Director Ricky David

Water – Two main line leaks were repaired. Several water leaks at Glaser's Park were repaired. Both chlorinator systems were reworked.

Sewer – Sewer line/culvert cleaner equipment should be in next week.

Drainage – Skimming ditches in Richfield Subdivision. DOTD will assist with flagging when skimming on LA Hwy. 78.

Streets – Speed bumps are in. The contractor that paved the streets will install them.

Council Member James Bergeron - Drainage and Abandoned Vehicles

The catch basin that is caving in on the west side of LA HWY 78 across from Tiger St. is currently being addressed.

The culvert at the four-way intersection on Glaser and Cooley Street needs resetting. Water is holding in ditch on northwest side of the two residences on Glaser Street north of Cooley Street.

Have been addressing two areas with abandoned vehicles with no success. Compliant letters will be issued.

Council Member Greg Jarreau - Water/Gas and Dangerous Structures

There have been issues with the dumpster filling up much more rapidly than before. After a lengthy discussion, Mr. G. Jarreau stated that he would research the issue further and report next month.

Council Member Terry Jarreau - Grass Department

Several people were contacted that are in violation of the grass code.

Have been in contact with other locations regarding the potential summer baseball and softball program at Glaser's Park. Several are interested in playing.

Mr. Ronnie Bonaventure requested the use of Glaser's Park on May 20th thru 21st for a fundraising tournament for Fordoche's ballpark. A motion was made by Mr. Bergeron to approve the request with a rental fee of 35% of the profit. Motion was seconded by Mr. LeBlanc and carried.

Council Member Ron LeBlanc – Sewer

There are a couple of residences that haven't connected to the sewer yet on Bergeron St.

Committee meeting will be held soon regarding the Personal Time Off leave, and administrative leave will be addressed also.

Council Member Warren Pourciau – Streets

All of the street repairs have been addressed on Norwood Street.

Police Juror Kurt Jarreau informed the town that more money is available to blacktop a couple more of the town's streets. He added that Westfield Drive and Jenkie Lane was suggested at one time but he needed the Council's consensus on this.

A motion was made by Mr. Pourciau to blacktop Westfield Drive. Motion was seconded by Mr. LeBlanc and carried.

A motion was made by Mr. G. Jarreau to blacktop Jenkie Lane on the east side from US HWY 190 up to the entrance into Not Your Mama's Café. Motion was seconded by Mr. T. Jarreau and carried.

MAYOR'S REPORT - Rhett Pourciau

Met with Mr. John Chumba, President of International Consulting Group, regarding his services as a grant specialist. Mr. Chumba will gather information and give a presentation to the council next month.

ADJOURNMENT OF MEETING

Motion was made by Mr. G. Jarreau to adjourn meeting at 9:40 p.m. Motion was seconded by Mr. W. Pourciau and carried.

ATTEST:
DONNA BERGERON, MMC

RHETT POURCIAU, MAYOR