

**LIVONIA TOWN COUNCIL
REGULAR MEETING
February 13, 2017
6:30 p.m.**

The Livonia Town Council met in regular session at 6:30 p.m. on February 13, 2017, in the Livonia Council Chambers, 3111 LA Hwy. 78, Livonia, Louisiana. Mayor Rhett Pourciau called the meeting to order and directed Town Clerk Donna Bergeron to call the roll. Roll call taken resulted as follows:

PRESENT: Council Members James Bergeron, Greg Jarreau, Terry Jarreau,
Ron LeBlanc and Warren Pourciau

ABSENT: None

AMEND AGENDA

A motion was made by Mr. T. Jarreau to amend the agenda to include a Resolution adopting the Pointe Coupee Parish 2016 Hazard Mitigation Plan Update. Mr. G. Jarreau seconded the motion and was unanimously approved.

PUBLIC COMMENT ON AGENDA ITEMS

None

APPROVAL OF MINUTES

A motion was made by Mr. W. Pourciau, seconded by Mr. T. Jarreau, and carried, to approve and publish the minutes as written from the regular meeting on January 9, 2017.

APPROVAL OF TREASURER'S REPORT

A motion was made by Mr. T. Jarreau, seconded by Mr. LeBlanc, and carried, to approve the treasurer's report.

APPROVAL OF INVOICES

A motion was made by Mr. Bergeron, seconded by Mr. T. Jarreau, and carried, to approve the invoices for payment.

PATIN ENGINEERS AND SURVEYORS, INC.

Mr. Cletus Langlois gave a brief presentation about his engineering company, Patin Engineers and Surveyors, Inc., and asked the town to consider his firm for any future projects.

RESOLUTIONS

(1) SYSTEM SURVEY AND COMPLIANCE QUESTIONNAIRE

A resolution was offered by Mr. W. Pourciau, seconded by Mr. G. Jarreau and Resolved to adopt the System Survey and Compliance Questionnaire as presented and present it to auditors, Faulk & Winkler, LLC, for the 2016 audit.

(2) POINTE COUPEE PARISH HAZARD MITIGATION PLAN

A resolution was offered by Mr. Bergeron, seconded by Mr. LeBlanc and Resolved to adopt the Pointe Coupee Parish Hazard Mitigation Plan Update 2016.

REQUEST TO CHANGE PROPERTY TO RENTAL

A request was made by Mr. Jeff Adams to change his property at 8068 Norwood Street to rental property. One-hundred percent of the adjacent property owners had no objection to the change.

A motion was made by Mr. Bergeron, seconded by Mr. G. Jarreau, and carried to approve Mr. Adams' request.

AWARD BID - 750 Gallon Sewer and Culvert Cleaner

Sealed bids were opened on February 10, 2017, at 2:00 p.m. in the Clerk's Office at 3111 LA Hwy. 78, Livonia, La. for the purchase of a 750 gallon sewer/culvert cleaner. One bid was received in the amount of \$55,000.00 from Rumfola Sales and Service.

Mr. W. Pourciau made a motion to award the bid to Rumfola Sales and Service. Motion was seconded by Mr. Bergeron and unanimously approved.

AWARD CONTRACT - Chlorine Buildings

Quotes were received on the construction of 3 canopies to house chlorine.

A motion was made by Mr. LeBlanc to award the contract to the lowest bidder, Brian Torres Builders in the amount of \$5,121.00. Motion was seconded by Mr. Bergeron and carried.

ENGINEERS' REPORT - Mr. Tony Arikol

- Mitchell Contracting submitted their invoice for the retainer, \$25,553.00, on the LCDBG Bergeron Street Sewer Project. A motion was made by Mr. G. Jarreau to approve the payment pending issue being corrected at 8471 Bergeron Street. Motion was seconded by Mr. LeBlanc and carried.
- Mr. Arikol stated that he telephoned the superintendant of Grady Crawford Construction and also a letter was sent concerning the plug that was left in the sewer line by them while inspecting it during construction which ultimately led to sewer backing up at that location. He asked for reimbursement for the town's cost associated with locating the problem. Mr. Arikol was told by the superintendant that he would need time to present it to the owners of the company. Mr. Arikol, on behalf of Professional Engineering Consultants, offered to refund the town 3 days of inspection cost for the problem the town encountered.

DEPARTMENTAL REPORT S

Fire Department – Assistant Fire Chief Evan Doucet

The department answered 40 calls in January. There have been several calls with complaints of gas smell. Those turned out to be odor from the waste landfill in Torbert.

Police Report –Police Chief Brad Joffrion

During the month of January, 338 citations were issued with 30 warnings. Ten arrests were made, 8 traffic accident/incident were worked, and 120 complaints were answered. Fines collected for the month were \$38,980.

Public Works Department – Public Works Director Ricky David

- Utility Service Company is currently cleaning and painting the interior of the water tower.
- Sixteen dogs were picked up last month. Mr. Troy LeCoq with Pointe Coupee Parish Animal Control assisted with the problems of dogs running at large.
- Fixed 3 sewer backups, 5 water leaks, and 3 gas leaks.

- Mr. Robert Otremba was hired last month to fill the open position of Assistant Public Works Director. Mr. Donald Jarreau has been hired part-time to assist with cleaning ditches, installing culverts, and help with drainage work orders.

Council Member Greg Jarreau commended Mr. David and his staff for a job well done.

Council Member James Bergeron - Drainage and Abandoned Vehicles

One abandoned vehicle has been removed. Will speak with other owners to remove vehicles or the ordinance procedures will be followed for removal.

Drainage issues were discussed.

Council Member Greg Jarreau - Water/Gas and Dangerous Structures

Water samples at the water tower will be taken on Saturday and sent to lab. If samples are good, water tower will be put back in service.

Natural gas course will be held in April for gas certification required by law for maintenance employees working on gas lines.

Spoke with Dr. Montelaro regarding the Brad Bergeron Estate issues on Perkins Street with the tree limbs. Will get that cleaned up.

Council Member Terry Jarreau - Grass Department

Will begin cutting grass and have trash picked up prior to Mardi Gras parade.

Council Member Ron LeBlanc - Sewer

Letters were delivered to the 7 remaining residents on Bergeron Street who have not connected to the town sewer system. They were given 30 days to connect or their utility services with the town will be disconnected as council agreed upon during last month's council meeting.

Council Member Warren Pourciau- Streets

The contractors with the Pointe Coupee Parish Police Jury Road Rehabilitation Project have been in town paving the most needed streets.

MAYOR'S REPORT - Rhett Pourciau

- On February 21, 2017, DOTD will hold a public hearing at the Livonia Community Center to discuss the proposed installation of 3 J-turns along US Hwy. 190 from LA Hwy. 78 to Reliable Lane and the closing of the existing guard-rail openings.
- Would like to start a summer baseball program in Livonia for the local children. Spoke with Council Member T. Jarreau regarding this and would like to get a community committee together to assist with implementing this program. Motion by Mr. G. Jarreau, seconded by Mr. T. Jarreau, and carried to approve Mayor Pourciau's recommendation and to advertise in the Pointe Coupee Banner for 2 weeks recruiting those who wish to be on the committee.
- Upon recommendation by Mayor Pourciau, a motion was made by Mr. G. Jarreau to get a committee consisting of 2 or 3 employees along with Council Member LeBlanc and Mayor Pourciau, to research the addition of health insurance benefits for retirees. Motion was seconded by Mr. Bergeron and carried unanimously.
- Mayor asked Council Member Pourciau to look into getting pole banners for the town.

NEW BUSINESS

Mayor Pourciau stated that in the ongoing effort to clean-up the town it has become an issue when discarded items are put curbside for the monthly pickup. Not only is it an eyesore but also a safety hazard. The items could fall into the canals and/or ditches obstructing drainage and could also be blown during strong winds causing damage and safety issues.

After much discussion, a motion was made by Mr. G. Jarreau to send out a notification call to all citizens asking them to not put their items out until the weekend prior to the monthly pickup date and to make a monthly call reminding them of this and the date it will be picked up. Motion was seconded by Mr. LeBlanc and carried.

Mayor asked council to review the employees' current vacation policy and make recommendations regarding changes at the next meeting.

ADJOURNMENT OF MEETING

Motion was made by Mr. W. Pourciau to adjourn meeting at 9:28 p.m. Motion was seconded by Mr. T. Jarreau and carried.

ATTEST:
DONNA BERGERON, MMC

RHETT POURCIAU, MAYOR