

**LIVONIA TOWN COUNCIL
REGULAR MEETING
November 13, 2017
6:30 p.m.**

The Livonia Town Council met in regular session at 6:30 p.m. on November 13, 2017, in the Livonia Council Chambers, 3111 LA Hwy. 78, Livonia, Louisiana. Mayor Rhett Pourciau called the meeting to order and directed Town Clerk Donna Bergeron to call the roll. Roll call taken resulted as follows:

PRESENT: Council Members James Bergeron, Greg Jarreau, Terry Jarreau, Ron LeBlanc
ABSENT: Council Member Warren Pourciau

PUBLIC COMMENT ON AGENDA ITEMS

None

APPROVAL OF MINUTES

A motion was made by Mr. LeBlanc, seconded by Mr. G. Jarreau, and carried to approve the minutes as written from the regular meeting on October 9, 2017 and the special meeting on October 17, 2017.

APPROVAL OF TREASURER'S REPORT

A motion was made by Mr. T. Jarreau, seconded by Mr. LeBlanc, and carried, to approve the treasurer's report.

APPROVAL OF INVOICES

A motion was made by Mr. Bergeron, seconded by Mr. T. Jarreau, and carried, to approve the invoices for payment.

AMENDMENT TO ROAD REPAIR AGREEMENT

Mr. David Briggs and Mr. Joey Landry, representing Cypress Operating, Inc., presented an amendment to the previous road repair agreement (Newfield Drive) between the Town of Livonia and Cypress Operating, Inc. The major amendment would be to change the requirement to have an irrevocable letter of credit rather than a performance bond to.

After discussing the amendments and upon recommendation by Town Attorney Steve Marionneaux, a motion was made by Mr. T. Jarreau to approve the amended road repair agreement as presented and authorize Mayor Pourciau to execute all necessary documents. Motion was seconded by Mr. G. Jarreau and carried.

PUBLIC HEARING

Mayor Pourciau opened the public hearing on the proposed ordinance amending Section 3 of the Personnel Code.

There were no comments from the public therefore the public hearing was closed.

ADOPTION OF ORDINANCE

A motion was made by Mr. G. Jarreau to adopt an ordinance amending Section 3 of the Code relative to Personnel Policy. Motion was seconded by Mr. T. Jarreau and a roll call vote resulted as follows:

YEAS: Bergeron, G. Jarreau, T. Jarreau, LeBlanc
NAYS: None

ABSENT: Pourciau

ABSTAIN: None

ZONING COMMISSION RECOMMENDATIONS

Certain proposed changes to the zoning ordinance were submitted to the Zoning Commission for their review, public hearing, and recommendation. Chairman Mark Barrios stated that a public hearing was held on the proposed changes. He explained that the commission was in agreement to the proposed additions. They were also in agreement to the majority of the proposed sections that were to be deleted from the zoning ordinance and added to the building regulation ordinance.

Council was in agreement with the commission's recommendation and the ordinances will be introduced at the next regular meeting.

ENGINEER'S REPORT

Mr. Greg Gautreaux of Professional Engineering Consultants Corporation reported that the video of Newfield Drive has been completed as requested for the Road Repair Agreement with Cypress Operating.

Mr. Gautreaux also stated that the drawings and specifications for the water line improvement project on LA HWY 78 are being drafted. Should have it ready to be awarded in January 2018.

EXECUTIVE SESSION

A motion was made by Mr. G. Jarreau to go into executive session at 6:48 p.m. to discuss a personnel issue. Motion was seconded by Mr. Bergeron and a roll call vote resulted as follows:

YEAS: Bergeron, G. Jarreau, T. Jarreau, LeBlanc

NAYS: None

ABSENT: Pourciau

ABSTAIN: None

After returning to regular session at 7:35 p.m., a motion was made by Mr. Bergeron to suspend Sergeant John Thibodeaux without pay until he satisfactorily completes the qualifications required by POST with a deadline of December 6, 2017. Motion was seconded by Mr. G. Jarreau and carried unanimously.

BUDGETS

Mayor Pourciau presented the 2017 Amended Budget and the 2018 Proposed Budget to the council. Salary adjustments were discussed regarding rank increases for the police department and salary increases for other full-time employees.

Chief Joffrion recommended the following rank increases:

From Officer to Corporal \$.50 increase

From Corporal to Sergeant \$.75 increase

From Sergeant to Lieutenant \$1.00 increase

From Lieutenant to Captain \$1.25 increase

From Captain to Assistant Chief \$1.50 increase

Instructor Certifications \$1.00 increase with a maximum of 2

K-9 Handler – Certified \$1.00 increase

Council approved the rank recommendations and approved to increase the salary of the remaining full-time employees 4 percent effective January 1, 2018.

A motion was made by Mr. G. Jarreau to introduce the budgets as amended and to advertise for a Budget Hearing to be held on December 11, 2017, at 6:15 p.m. Motion was seconded by Mr. T. Jarreau and carried.

INTRODUCTION OF ORDINANCES

A motion was made by Mr. Bergeron to introduce an ordinance amending section 2:12C of the code relative to increasing the salary of the Chief of Police. Motion was seconded by Mr. T. Jarreau and carried.

A motion was made by Mr. Bergeron to introduce an ordinance amending section 2:12D of the code relative to increasing the salary of the Municipal Clerk. Motion was seconded by Mr. G. Jarreau and carried.

DEPARTMENTAL REPORTS

Police Report –Police Chief Brad Joffrion

During the month of October, 327 citations were issued with 16 warnings. Six arrests were made, 6 traffic accident/incidents were worked, and 132 complaints were answered. Fines collected for the month were \$40,142.

- The Neighborhood Watch meeting will be held on November 12. Will be honoring veterans during this meeting.
- Part-time Officer Ned Tolliver has resigned due to his moving to Philadelphia for a job opportunity.
- Chief recommended adopting LA Revised Statute 14:107-Vagrancy to curtail issues that are occurring more often.

Council Member James Bergeron – Drainage and Abandoned Vehicles

During the recent flooding that brought 9-12 inches of rain, most of the areas drained really well. There were a couple of areas that were of concern.

Before moving forward on the ditch erosion issue on BMG Drive, it is imperative to improve the drainage in the canal between BMG Drive and LeBeau Street to allow water to drain towards Hwy. 411 into Bayou Grosse Tete. The erosion problem on BMG Drive will be addressed after.

Several abandoned vehicles are being addressed.

Council Member Greg Jarreau - Water/Gas and Dangerous Structures

Working with Council Member LeBlanc on a list of dangerous buildings, vehicles, and etc. as stated last month.

Mayor's Report

Mosquito spraying will continue twice a week.

Breakfast with Santa is scheduled for December 16th at the Community Center.

ADJOURNMENT OF MEETING

Motion was made by Mr. LeBlanc to adjourn meeting at 8:29 p.m. Motion was seconded by Mr. G. Jarreau and carried.

ATTEST:

DONNA BERGERON, MMC

RHETT POURCIAU, MAYOR