

NEW RESIDENTIAL PERMITTING PROCESS

IMPORTANT: The Town of Livonia has Zoning Regulations. Please contact Donna Bergeron at Livonia Town Hall prior to planning. No new rental homes are allowed without first being approved.

- (1) You will need a **physical address**. If you do not have one, contact the E-911 processing department at 225-638-9556 (Ronell).
- (2) Contact the Pointe Coupee Parish Health Unit to apply for a **sewerage permit**. Carl Whittington 225-638-3373. **If you live in an area of town that has city sewer this does not apply. You must apply for a sewer permit with the town.**
- (3) Apply for a **Building Permit Clearance** from the Town of Livonia 225-637-2981. \$5.00 fee.
 - If a new **water service** is needed at that address, a water tap fee of \$500.00 is required at the time of request along with a \$100.00 water deposit. If there is an existing water meter at that location, only a \$100.00 deposit is required. If a road bore is required an additional charge of \$300 shall be paid.
 - If a new **gas service** is needed at that address, a gas tap fee of \$600.00 (3/4") is required at the time request is made along with a \$200.00 gas deposit. If there is an existing gas meter/service at that location, only a \$200.00 deposit is required. If a road bore is required an additional charge of \$300 shall be paid.
 - If a new **sewer service** is needed at that address, a sewer tap fee of at least \$600.00 is required at the time of request along with a \$50.00 sewer deposit. The tap fee may be more depending on certain main line circumstances that will be determined by the Public Works Director. A \$10 sewer permit fee is required also. If the sewer connection is already on the property, only a \$50.00 deposit is required.
 - When applying for new water and/or gas service, a mailing address, social security number, and driver's license number is required by the Town of Livonia.

(Request must be made at least two (2) weeks or more in advance for water, gas, and/or sewer taps.)

- (4) After receiving the "Building Permit Clearance" from the Town of Livonia, a **BUILDING PERMIT** must be obtained from the Pointe Coupee Parish Government, 160 E. Main Street, New Roads, LA 225-638-9556 (Ronell) (A copy of Building Permit Clearance from Town of Livonia is required along with other information prior to receiving Building Permit.)
- (5) For mobile homes certain restrictions apply. All restrictions and regulations by the Town of Livonia must be adhered to prior to water and/or gas connected.